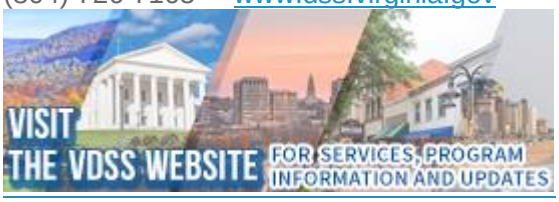
From: Williams, Edwina (VDSS) <edwina.williams@dss.virginia.gov>
Sent: Thursday, July 3, 2025 10:52 AM
To: DSS_LICENSING@LISTSERV.COV.VIRGINIA.GOV <DSS_LICENSING@LISTSERV.COV.VIRGINIA.GOV>
Subject: DOLP Licensing Offices Contact Information – UPDATED

The attached file is being sent to assisted living facilities, adult day centers, children's residential facilities, child placing agencies, child caring institutions and independent foster homes from the Virginia Department of Social Services Email Distribution Service.

Please do not reply to this email.

VIRGINIA DEPARTMENT OF SOCIAL SERVICES
People Helping People

Edwina Williams
Program Support Technician / Intake Analyst
Virginia Department of Social Services
Division of Licensing Programs
5600 Cox Road, Glen Allen, VA 23060
(804) 726-7165 www.dss.virginia.gov



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COMMONWEALTH of VIRGINIA

DEPARTMENT OF SOCIAL SERVICES

DATE: July 1, 2025

TO: Assisted Living Facilities
Adult Day Centers
Children's Residential Facilities
Child Placing Agencies
Child Caring Institutions
Independent Foster Homes

FROM: Tara Davis Ragland, Director
Division of Licensing Programs (DOLP)

SUBJECT: DOLP Licensing Offices Contact Information - UPDATED

We recently updated the VDSS DOLP licensing offices *Contact Information* document:

- The physical office location for the Northern Licensing Office in Warrenton closed March 31, 2025.
- The physical office location for the Central Licensing Office in Richmond closed June 30, 2025.

Please continue sending all applications, fees, and correspondence to the DOLP Home Office in Glen Allen to avoid delays with processing and response.

This updated document is attached. It may also be accessed on the VDSS public website.

If you have any questions about the updated contact information, please email Marty.Quade@dss.virginia.gov

VDSS DIVISION OF LICENSING PROGRAMS (DOLP) CONTACT INFORMATION

The Division of Licensing Programs (DOLP) has licensing inspectors and licensing administrators located throughout Virginia. Please identify the licensing office near you **(ex. EASTERN, WESTERN)** when seeking information regarding Adult Care and Child Welfare licensing. Additional information is also available on our website at **www.dss.virginia.gov**

HOME OFFICE

VDSS
Division of Licensing Programs
5600 Cox Road
Glen Allen, Virginia 23060
Fax: (804) 726-7132
E-Fax: dss.dolp@dss.virginia.gov
Statewide Toll-Free # 1-800-543-7545

REGION 1

EASTERN – Adult Programs
420 N. Center Drive, Suite 100
The Shenandoah Building #11
Norfolk, Virginia 23502
Mailing Address: 5600 Cox Road, Glen Allen, Virginia 23060
Tel: (804) 389-1951, (276) 206-0492
Fax: (804) 726-7132
Counties: Accomack, Northampton, Greensville, Isle of Wight, Southampton, Surry, Sussex
Cities: Chesapeake, Emporia, Norfolk, Portsmouth, Suffolk, Virginia Beach, Franklin

PENINSULA – Adult Programs
Mailing Address: 5600 Cox Road, Glen Allen, Virginia 23060
Tel: (804) 389-1951, (276) 206-0492
Fax: (804) 726-7132
Counties: Charles City, Gloucester, James City, Mathews, Middlesex, New Kent, York
Cities: Hampton, Newport News, Poquoson, Williamsburg

REGION 2

CENTRAL– Adult Programs
Mailing Address: 5600 Cox Road, Glen Allen, Virginia 23060
Tel: (804) 389-1951, (276) 206-0492
Fax: (804) 726-7132
Counties: Albemarle, Fluvanna, Louisa, Amelia, Brunswick, Caroline, Chesterfield, Cumberland, Dinwiddie, Essex, Goochland, Hanover, Henrico, King & Queen, King George, King William, Lancaster, Lunenburg, Mecklenburg, Northumberland, Nottoway, Powhatan, Prince George, Richmond, Westmoreland
Cities: Blackstone, Charlottesville, Colonial Heights, Farmville, Hopewell, Lawrenceville, Petersburg, Richmond, West Point

CHILD WELFARE UNIT-Statewide Child Welfare Programs
(Child-placing agencies, children's residential facilities and independent foster homes for all regions of Virginia)
Mailing Address: 5600 Cox Road, Glen Allen, Virginia 23060
Tel: (276) 206-0492, (804) 389-1951
Fax: (804) 726-7132
Covers: Statewide- all Cities and Counties of the Commonwealth of Virginia

REGION 3

FAIRFAX LICENSING OFFICE – Adult Programs
3701 Pender Drive, Suite 450, Fairfax, Virginia 22030
Mailing Address: 5600 Cox Road, Glen Allen, Virginia 23060
Tel: (276) 206-0492, (804) 389-1951
Fax: (804) 726-7132
Counties: Arlington, Loudoun, Fairfax
Cities: Alexandria, Annandale, Centreville, Fairfax, Falls Church, Leesburg, Herndon, Vienna

NORTHERN – Adult Programs
Mailing Address: 5600 Cox Road, Glen Allen, Virginia 23060
Tel: (276) 206-0492, (804) 389-1951
Fax: (804) 726-7132
Counties: Culpeper, Fauquier, Prince William, Rappahannock, Spotsylvania, Stafford
Cities: Fredericksburg, Manassas, Manassas Park, Woodbridge, Dale City

VALLEY – Adult Programs
1550 Commerce Road, Suite 103, Staunton, Virginia 24401
Mailing Address: 5600 Cox Road, Glen Allen, Virginia 23060
Tel: (804) 389-1951, (276) 206-0492
Fax: (804) 726-7132
Counties: Augusta, Clarke, Frederick, Greene, Highland, Madison, Orange, Page, Rockingham, Shenandoah, Warren
Cities: Harrisonburg, Staunton, Waynesboro, Winchester

Region 4

PIEDMONT – Adult Programs
210 First Street SW, Suite 200, Roanoke, Virginia 24011
Mailing Address: 5600 Cox Road, Glen Allen, Virginia 23060
Tel: (276) 206-0492, (804) 389-1951
Fax: (804) 726-7132
Counties: Alleghany, Amherst, Appomattox, Bath, Bedford, Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin, Halifax, Henry, Nelson, Patrick, Pittsylvania, Prince Edward, Roanoke, Rockbridge, South Boston
Cities: Bedford, Buena Vista, Clifton Forge, Covington, Danville, Farmville, Lexington, Lynchburg, Martinsville, Roanoke, Salem

WESTERN – Adult Programs
190 Patton Street, Suite 100, Abingdon, Virginia 24210
Mailing Address: 5600 Cox Road, Glen Allen, Virginia 23060
Tel: (276) 206-0492, (804) 389-1951
Fax: (804) 726-7132
Counties: Bland, Buchanan, Carroll, Dickenson, Floyd, Giles, Grayson, Lee, Montgomery, Pulaski, Russell, Scott, Smyth, Tazewell, Washington, Wise, Wythe
Cities: Blacksburg, Christiansburg, Bristol, Galax, Norton, Radford

Revised 07.01.2025