From: Williams, Edwina (VDSS) <edwina.williams@dss.virginia.gov>
Sent: Thursday, July 3, 2025 12:02 PM
To: DSS_LICENSING@LISTSERV.COV.VIRGINIA.GOV <DSS_LICENSING@LISTSERV.COV.VIRGINIA.GOV>
Subject: VDSS Licensing Offices – Supervisory Updates

The attached file is being sent to assisted living facilities and adult day centers from the Virginia Department of Social Services Email Distribution Service.

Please do not reply to this email.

VIRGINIA DEPARTMENT OF SOCIAL SERVICES
People Helping People

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COMMONWEALTH of VIRGINIA

DEPARTMENT OF SOCIAL SERVICES

DATE: July 1, 2025

TO: Assisted Living Facilities
Adult Day Centers

FROM: Tara Ragland, Director, Division of Licensing Programs (DOLP)

RE: VDSS Licensing Offices – Supervisory Updates

The purpose of this memo is to inform licensed Assisted Living Facilities and Adult Day Centers of the updates below to Licensing Administrator supervisory assignments and contact information.

Tess Pittman, Licensing Administrator; (757) 641-0984
Tess.Pittman@dss.virginia.gov

- Fairfax Licensing Office

Janette Coleman, Licensing Administrator; (804) 385-7508
Janette.Coleman@dss.virginia.gov

- Northern Licensing Office
- Valley Licensing Office

Kindra Jennings, Licensing Administrator; (757) 404-2656
Kindra.Jennings@dss.virginia.gov

- Eastern Licensing Office
- Peninsula Licensing Office

Christopher Robinson, Licensing Administrator; (757) 879-9642
Christopher.Robinson@dss.virginia.gov

- Central Licensing Office

There are no Licensing Administrator supervisory assignment changes for below:

Michele Pennings, Licensing Administrator; (276) 608-3571
Michele.Wright@dss.virginia.gov

- Piedmont Licensing Office
- Western Licensing Office

Please contact your licensing inspector with any questions. Thank you for all that you do for the adults in the Commonwealth.